

Piano Student Enrolment Form 2021

The purpose of this form is to ensure that I provide every student with the highest level of tuition and care. There are always, mild risks involved in undertaking any new program, whether it be exercise, tuition or otherwise. Please read and complete this form and return it to the piano teacher BEFORE your lessons commence. The information contained in this form is confidential and is subject to the laws and regulations contained in the Privacy Laws enacted in December 2001.

Student Details

Student's Name: _____ DOB (student): _____ M/F

Parent (if student is under 18) : _____ Mobile: _____

Postal address: _____

Contact email address: _____

Emergency contact Name: _____ Emergency contact phone: _____

If there is a serious emergency, or a suspected injury an ambulance will be used to transport you to the nearest medical treatment service. Specify the person who should be contacted and their emergency phone number.

Special Conditions

Have you ever had any of the following:

| | | | |
|----------------------------------|-----|--|-----|
| Heart Condition | Y/N | Cystic Fibrosis | Y/N |
| Diabetes | Y/N | Surgery in the last 6 months | Y/N |
| Epilepsy/seizures/convulsions | Y/N | Fainting/dizzy spells | Y/N |
| Heat stroke/heat related illness | Y/N | Increased bleeding/haemophilia | Y/N |
| Known current injuries | Y/N | Allergies | Y/N |
| High Blood Pressure | Y/N | Breathing problems or shortness of breath (asthma) | Y/N |
| Cerebral Palsy | Y/N | Covid19 within the household in the last month | Y/N |

If there are any learning difficulties, or other conditions that the teacher needs to be aware of, please specify:

Informed consent

I hereby acknowledge/agree that:

- * The information provided above regarding my health is, to the best of my knowledge correct.
- * I will not / my child will not attend lessons when unwell, and will adhere to all COVID regulations.
- * The student will attend lessons regularly, and will dedicate time to practice on a regular basis, in order to improve
- * I commit to making weekly payments via direct debit through PaySmart. I will be given a minimum of two weeks prior notice of any fee changes, and acknowledge that policy or procedural updates will be provided by the teacher in a timely manner.
- * I understand that full payment is due when less than 24 hours notice of cancellation is given.
- * I will inform the teacher immediately if there are any changes to the information provided above.
- * I give my conscious consent to commence the aforementioned piano lessons and pay the full fees incurred (including missed lessons that were cancelled by the student/parent with less than 24 hours notice). There are no exceptions and no complimentary make-up lessons, due to a full schedule.
- * I agree that no liability will be taken by Dee Jones for any injury, or other issue resulting from participating in the piano lesson, nor during the travel to and from lessons, nor on the premises. It is my own responsibility to ensure that I arrive at the lesson at the appropriate time and understand I will not be permitted to commence a lesson when arriving more than 10 minutes late.
- * I understand the lesson will be terminated if the student arrives unwell, and the student will need to be picked up / leave immediately.
- * I give permission for simple first aid to be administered in the case of emergency, an ambulance called in the case of serious concerns.

SIGNATURE: _____ **NAME:** _____ **DATE:** _____

Student's Emergency Contact Person: _____ **Phone:** _____

DeeVine Studio Piano Lesson Terms & Conditions 2021

COMMITMENT TO LESSONS AND PRACTICE

All students are required to make a commitment to attending lessons weekly, and to practicing regularly. Understandably, there will be occasions when students may be unwell, or on holidays, but overall, a regular attendance is for the benefit of the student. It needs to be clear, that the lesson time is for learning, improving technique and for working together in order to have a greater understanding of musical styles, effective practice techniques, efficient pedagogy, repertoire interpretation, and theoretical concepts. The improvements in understanding and playing the piano, will come from practicing at home. Regular practice will result in limitless improvements and greater enjoyment for the student. Sporadic practice, will result in little or no progress. It is expected that the student practice on a regular basis between lessons.

BOOKING YOUR FIRST LESSON

All lessons must be booked directly through the teacher on 0419 035 344. Please arrive on time for a prompt start. If the student arrives late, the lesson will still end at the regular time in consideration for the following student's scheduled times.

COVID REQUIREMENTS

You will be required to check in using the QR Code at the door, or by signing in on the single-use pen/paper check in form. Please sanitise your hands before entering the piano room, and please do not attend any lessons if *anyone* in your household has been unwell within the last 14 days. This includes coughs, colds, gastrointestinal issues and a general unwell feeling. When deciding if you are well enough to attend, please be mindful that there are dozens of other students who all share the piano and the space, including some with immune-deficiencies – who should not be subjected to the risk of contracting an infection when attending piano. I will disinfect the piano keys between each student, and if a student is coughing and sneezing frequently, or feeling unwell during their lesson, the lesson will be ended. If the student is a child, the parent will be asked to collect the student immediately. Please be mindful that space requirements apply.

FEE STRUCTURE from 1 July 2021

30 minute weekly lesson (recommended for beginners) \$35

45 minute weekly lesson (recommended for students with 2 years experience/AMEB grade 1 or higher) \$50

60 minute weekly lesson (recommended for students with 3 years experience/AMEB grade 3 or higher) \$65

Direct Debit payments are set up upon the commencement of weekly piano lessons, via PaySmart Direct Debit. The link will be sent to your phone number, and you can sign up online from the link. The process only takes a couple of minutes. Beginners can have one 'trial' lessons, which may be paid for in cash, before signing up to regular the payment plan. You will be notified by text about the theory books and repertoire books at the appropriate grading for your child/the student.

PAYMENT POLICY

To ensure commitment to your lessons, ALL students make their weekly payments via the automatic PaySmart Direct Debit system prior to each lesson. If you cancel your lesson within 24 hours of the scheduled lesson time, the fee is still payable.

If lessons are cancelled due to COVID-19 Government Restrictions, lessons will continue at the usual time and day, on Zoom.

If you give more than 24 hours notice that you are unable to attend, your payment for the lesson will be suspended via PaySmart. If you know in advance that you are unable to attend your lesson, please let me know by phone call or text: Dee 0419 035 344 and I will suspend your payment for that week.

There may be times when I need to make minor changes to your time, in order to fit everyone in. I will endeavour to give you as much notice as possible if your lesson time changes on a particular day. Keep in mind that there are dozens of other students that I need to consider and will do my best to find the most suitable times for everyone. On the rare occasion that your lesson is cancelled by the teacher, your payment will be refunded. Thank you kindly for your understanding.

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SUSPENSION OF PAYMENT – EXTENDED HOLIDAY/BREAK

Each student is eligible for suspension periods when going away on holidays or there is a period of time when the student is unable to attend. The suspension period is a minimum of 2 weeks, and up to 8 weeks, but the notice of suspension dates must be given to the teacher with a minimum of 7 days notice so that PaySmart can be notified and the suspension implemented. Suspensions will not be activated without prior notice and suspensions cannot be back dated under any circumstances. One lesson missed (without notification – ie student just doesn't show up) does not require suspension and will be treated as a cancellation (as above). Please be diligent and let the teacher know when you will be going away, by text or by emailing deevine@chariot.com.au so your payments can be held, and resume when you return.

CANCELLING LESSONS

If you wish to cease piano lessons, upon notice in writing (text or email will suffice), you will enter a 2 week cancellation notification period. This means you continue to pay for 2 further lessons (which of course the student is welcome to attend), then all direct debits and cash payments will cease. If further clarity is needed on any of the above, please contact the teacher directly by email, phone or text.

WAIVER

Upon signing the medical and enrolment form, students and their families agree that no liability will be taken by DeeVine Studio or Dee Jones, for any injury sustained during the piano lesson, nor during the travel to and from lessons or injury sustained when on the premises. It is agreed upon signing, that safety is one's own responsibility and that it is the student and their caregivers/parents responsibility to arrive at the class at the appropriate time, understanding that regardless if the student arrives late, the lesson will end at the prearranged and booked finish time. Parents and caregivers must be contactable during the lesson time, in case the child is feeling unwell or there is any form of unexpected emergency.

PROMOTIONAL MATERIAL

Very occasionally DeeVine Studio requests the consent for individuals for promotional material. If this arises throughout your association with DeeVine Studio, and you are deemed suitable, written consent will be requested of the parent (if the student is under the age of 18) and the child. Only if/when consent is received from both parent and student, photos may be taken for promotional purposes, and may be used on the DeeVine Studio's website or facebook page or in other marketing material. Photos will NOT be taken without prior written request, and photos will never be made public/shown in social media or on website/nor distributed without your consent. Signing the enrolment form releases DeeVine Studio and it's employees from any claim arising out of consensual photo or multimedia appearances. Withdrawal of permission at a later date will not affect photos already being used.

New Student Checklist:

- Arrange and confirm your weekly lesson time with Dee – 0419 035 344
- Sign up for direct debit
- Purchase repertoire and theory books
- Return enrolment/medical form at your first lesson